**DRAFT AGENDA**

Friday, July 21st, 2023, 10:00 a.m. – 12:00 p.m.

**IN-PERSON AND VIRTUAL**

**Meeting Minutes & Other Resources:** <https://www.iowafinance.com/homelessness/homeless-service-agencies/iowa-council-on-homelessness/>

Tim Wilson opened the meeting at 10:03 a.m. A quorum of members was achieved.

**Attendance was reported through this link:** <https://tinyurl.com/July2023ICH>.

* **Introductions** [**(member list)**](https://talentbank.iowa.gov/board-detail/348272af-a5ed-4e2c-b67e-b923a2e7f1a6)
  + **Voting members:**
    - Ben Brustkern
    - Crissy Canganelli
    - Mariliegh Fisher
    - Rachel Geilenfeld
    - David Hagen
    - Mary Ingham
    - Dennis Lauterbach
    - Hope Metheny
    - Ashley Schwalm (chair)
    - Tim Wilson
    - Vacant
  + **Non-voting members (state agencies)**
    - Eugenia Kendall (Aging)
    - Lori Miller (Attorney General)
    - Katrina Carter (Corrections)
    - Emily Teeter (Education)
    - Terri Rosonke (Finance Authority)
    - Karen Hyatt (Human Services)
    - James Pender (Public Health)
    - John Ralls (Veterans Affairs)
    - William Berning (Workforce Development)
* **Approval of Agenda** *(Action Item)*
  + Motion: Dennis
  + Second: Ben
  + Unanimously approved
* **Approval of May meeting minutes** *(Action Item)*
  + Motion: Dennis
  + Second: Hope
  + Unanimously approved
* **Public Comment Period:** 
  + None
* **Election:** Chair and Vice-chair for two-year terms July 2023-June 2025 *(Action Item)*
  + Ben called for nominations for a chair and vice chair. He asked if anyone would like to make nominations. Dennis nominated Tim as chair and Hope as vice chair.
  + Motion: Ben
  + Second: David
  + Unanimously approved
* **Committees**
  + Executive Committee:
    - Review/overview of Strategic Plan: Dennis reviewed the strategic plan with the council.
    - Update on Consultant RFP status: Tim stated that the council would like to hire a consultant to assist with guiding them through the strategic plan. IFA is working with the council to create the RFP.
  + Nominating Committee: Ben reported that the next step for the committee is reviewing applications. He stated that they will plan to schedule a meeting in August.
* **Homeless Management Information System (HMIS) Updates, Institute for Community Alliances** *(ICA)*
  + Update regarding Point in Time Count: Patrick reported that all have been submitted on time. The Balance of State counted 1,733 unhoused individuals, 308 of those were unsheltered. He states that this is an increase from the prior year. Patrick also reported that there has been an increase in Polk County for the past three years.
* **Continuum of Care (CoC) Updates, as available**
  + Iowa Balance of State CoC (96 counties)
    - Courtney Guntly reported that HUD released the annual CoC NOFO earlier this month. They are currently working on the competition process. She stated that the local competition closes today at noon. Courtney informed the council that they submitted for YDHP last month and are hoping to receive those funds this fall. She stated that they did receive funds for rural funding from the NOFO last year as well as stabilization vouchers. Courtney reported that they are spending the summer with the CoC and Coordinated Entry staff to have focus groups across the state in hopes to receive feedback on the assessment process and CE system.
  + Homeward (Polk County)
    - Angie reported that they are having their competition closes on August 7th. She stated that she attended the NAEH conference and discussed the importance of housing first. There has been a 55% decrease in homelessness due to the housing first model. She also reported that they held their PIT this week.
  + Siouxland Coalition to End Homelessness (Woodbury County):
    - Not present
  + Metro Area Continuum of Care for the Homeless (Pottawattamie County): Brandy Wallar reported that they are preparing for their PIT count. They recently attended some listening sessions at the NAEH and are working to bring resources together for those experiencing homelessness.
* **State Agency Representative Updates** 
  + Department on Aging *(Eugenia Kendall):* Not present
  + Office of the Attorney General *(Lori Miller):* Lori stated that they are working on the VAWA implementation plan and researching more housing options for the victims they serve. She attended a family violence webinar on flexible funding and plans to research flexible funding and see if it could be beneficial in Iowa. Lori stated that they are preparing to close out on of their grant years ending in September. The new grant starts in October.
  + Department of Corrections *(Katrina Carter):* Not present
  + Department of Education *(Emily Teeter):* Emily stated that they have been spending resources to train homeless liaisons. They are currently creating a grant opportunity for funding to send staff to the NAEH conference in November.
  + Finance Authority *(Terri Rosonke):* Terri announced that she has stepped into a new role with IFA. She is now the Housing Programs and Strategic Initiatives Manager. She will continue to serve as IFA’s representative to the council. Terri reminded everyone that IFA sent out a blast email asking for success stories. In June HUD issued a notice on housing individuals that supersedes new guidance to housing authorities to effectively serve families experiencing homelessness. Terri provided a reminder for the Housing Iowa conference and encouraged those interested in trainings to register soon as sessions are filling up quickly.
  + Department of Human Services *(Karen Hyatt):* Karen reported that Primary Health Care has pulled out of PATH as they were unable to hire someone for the program. She reports that they tried transfer PATH to a different provider but were no successful. She stated that they plan to write an RFP in the upcoming year to have a PATH provider starting in July. She stated that they had a good turnout of the last training session. The next training session will be held August 9th on best practices for street outreach engagement and case management. They will be having a marketing campaign and expansion for 988.
  + Department on Public Health *(James Pender):* James reported that the state agencies officially aligned on 7/1. He has found some advantages in collaboration with the alignment. He stated that Iowa Medicaid recently updated their dashboard and now has some powerful data. James stated that they partnered with the University of Iowa Center for Disability and Development on a brain injury and health web series. They have an upcoming session in August and September on brain injury and housing security led by Caitlin.
  + Department of Veterans Affairs *(John Ralls):* Not present
  + Workforce Development *(William Berning):* William reported that participation in workforce has increased while the employment rate stays the same. On August 2nd, they are hosting a virtual event on returning citizens and have the Homeless Veterans Stand Down from 9/15 to 9/17.
* **Old Business**
  + None
* **New Business**
  + None
* **Next Meeting:** Friday, September 15th, 2023, 10:00 a.m.
* **Adjourn**
  + Motion: Dennis
  + Second: Mary
  + Unanimously approved

*Draft minutes submitted by Mollie Brees*