**DRAFT MINUTES**

**EXECUTIVE COMMITTEE MEETING**

February 18, 2022

10:00 AM

*Voting members 2021-2022: Ashley Schwalm (Chair), Karin Ford (Vice Chair), Tim Wilson, Ben Brustkern, Crissy Canganelli, Dennis Lauterbach, Gary Wickering, Jodi Royal-Goodwin*

**Resources** (https://www.iowafinance.com/homelessness/homeless-service-agencies/iowa-council-on-homelessness/):

Chair Ashley Schwalm opened the virtual meeting at 10:00 a.m. A quorum was achieved.

1. Introductions
	1. Voting members:
		1. Ashley Schwalm (chair)
		2. Ben Brustkern
		3. Crissy Canganelli
		4. Tim Wilson
		5. Gary Wickering
		6. Karin Ford
		7. Jodi Royal-Goodwin (joined late)
	2. Others present:
		1. Amber Lewis
2. Approval of Agenda – ***Action Item***
	1. Motion: Ben
	2. Second: Karin
	3. Unanimously approved
3. **Public Comment Period**:A public comment period for the meeting will be held at this time to accommodate visitors. This period is limited to 2 minutes per person and 10 minutes in total.
	1. None
4. Approval of Minutes from December 17, 2021 – ***Action Item***
	1. Motion: Karin
	2. Second: Tim
	3. Unanimously approved
5. Committee Updates
	1. Nominating Committee (Tim Wilson)
* Update on status of proposed Iowa code changes
* Tim provided an update. The committee hasn’t met recently, but plans to in March. The proposed Iowa code revisions are moving forward, with some slight changes recently. Both have moved from the committee level. No date yet for voting in both chambers. Legislators noted they want to make sure there is a member of color and a representative of a veterans service organization. Once (assuming) the bill is approved, there will be some changes in the makeup of the Nominating Committee and how the committee makes recommendations on membership for the transition.
* Crissy asked if members would need to reapply through the governor’s portal if interested in continuing. Tim thought this was the case. Crissy suggested there may be some merit in making a pointed effort to identify/recruit members that the Council would want to prioritize or recommend, so there is some continuity with experienced members (there will be 11 voting members in the current proposal legislation).
	1. Policy and Planning Committee (Crissy Canganelli)
		1. Crissy provided an update. The committee hasn’t met since the last meeting; a smaller subset of interested committee members has met and focused on providing input into the development of the new Iowa Rapid Rehousing Project. That program is now moving forward with applications from providers due today. The next point of business for the committee will be getting back into the strategic plan.
	2. Public Awareness Committee (TBD)
		1. Ashley noted that this committee still doesn’t have a chair; nobody has stepped forward to volunteer leading this committee. It was noted this could play into recommendations for new members for the transition, making sure someone is willing to fulfill this role.
1. Strategic Planning
	1. Ashley noted there were some members that were slated to meet and discuss this. These members haven’t met. Ashley prompted the group to get a meeting scheduled, and they agreed.
2. Old Business
	1. None
3. New Business
	1. Chair of ICH: Ashley noted that coming up in July, the Council will need a new chair. Karin noted it could be helpful if Ashley remained on for another year as Chair. Ben noted we may first need to see who continues as members in the new configuration as of July 2022. Ashley noted this could be a discussion for the Nominating Committee to take up. There was discussion of the merits of making a recommendation in advance to the governor’s office regarding some key members, especially members identified in advance as good candidates for chair or vice chair. This could also be something to discuss with IFA leadership for their support.
	2. Tim will invite Kristin Hanks-Bents to participate in an upcoming meeting of the Nominating Committee to discuss this further and ask for her recommendations on how to potentially enlist IFA and/or the governor’s support for the appointment of key members that the Council identifies as important for continuity during the transition.
4. Plan for next Iowa Council on Homelessness meeting: Friday, March 18, 2022
5. Next Executive Committee meeting: Friday, April 15,2022
6. Adjourn
	1. Motion: Karin
	2. Second: Gary
	3. Unanimously approved. The meeting adjourned at approximately 10:45am.

*Minutes submitted by Amber Lewis*